

Approved
4/28/2023

Minutes of CASE Board of Directors Meeting of March 10, 2023

Board Members in Attendance:

Peter Light, Acton-Boxborough (arr. 12:33 PM)
James O'Shea, Carlisle
Laurie Hunter, Concord, Concord-Carlisle, Chairperson
Rebecca McFall, Lincoln

Kelly Clenchy, Littleton
Brian Haas, Maynard
Brad Crozier, Sudbury

Also in Attendance:

Sanchita Banerjee
George McCormack

Members of the CASE Community

MINUTES:

At 12:30 p.m., Laurie Hunter called the meeting to order.

Tara Hardiman, Special Education Teacher, (Davis School) and her classroom team led students to perform a musical show for Board members. Tara thanked the Board for all of their support. The Board appreciated the performance and were very happy to see the students.

A motion was made by Brad Crozier to approve the minutes of December 9, 2022. The motion was seconded by James O'Shea. The motion was approved. Kelly Clenchy abstained.

Public Comments: Margaret Colman spoke on behalf of the CASE Professional Association. The Association would like to thank George, Melissa, Sanchita and the other program administrators for taking the time to meet with all the teachers and therapists in the different strands when developing the budget. The administrators asked the staff for their program needs and the Association felt the proposed budget reflects that, and would like to thank them for taking the time to do that.

The Association is pleased with the Collaborative's effort in growing the capacity in the programs, specifically the Therapeutic Intervention Program and especially at the elementary level, and feel that the programs will grow with the referrals coming in.

The Personnel Report was presented by George McCormack. A motion was made by Brad Crozier to accept the Personnel Report as presented. The motion was seconded by Kelly Clenchy. The motion was unanimously approved, all in favor.

The Treasurer's Report was presented by George McCormack. There were no questions.

The Board had a discussion about the FY24 Proposed Transportation Budget (second reading). The FY24

Approved
4/28/2023

Proposed Transportation Budget is \$5,947,063.24, a decrease of \$314,264.01; 5.02% from FY23. A motion was made by Kelly Clenchy to approve the FY24 CASE Transportation Budget of \$5,947,063.24. The motion was seconded by James O'Shea. The motion was unanimously approved, all in favor.

Sanchita Banerjee and George McCormack presented the first reading of the FY24 Program and ESY Budgets and reviewed a Powerpoint presentation of the Program and ESY Budgets with Board members.

For FY24, CASE programs anticipate enrolling 105 students in preschool, elementary, middle, high and post high school levels.

The FY24 CASE Program Budget is proposed at \$8,294,290.99. It reflects an increase of \$467,414.28; 5.97% over the FY23 Budget of \$7,826,876.71.

Along with the budget proposal, a change in CASE's tuition fee structure is also being proposed. This is primarily due to a shortfall in revenue from tuitions.

The FY24 ESY Budget is proposed at \$602,488.36. It reflects a decrease of \$18,079.58; 2.91% under the FY23 budget of \$620,567.94.

After a discussion, the Board agreed not to vote on the budget today and to vote on it at the next Board meeting scheduled for April 28, 2023 (second reading).

At 1:55 PM, a motion was made by Peter Light to enter into Executive Session for the purpose related to discuss strategy with respect to collective bargaining with the CASE Education Association and not to return to open session. Brad Crozier seconded the motion. The motion was unanimously approved by roll call vote as follows: McFall, aye; O'Shea, aye; Haas, aye; Crozier, aye; Clenchy, aye; Light, aye; Hunter, aye.